

MINUTES
Annual Business Meeting
International Association for Great Lakes Research

Athletic Training Center
DePaul University
Chicago, IL

23 June 2003

1. Call to Order

President Doran Mason called the meeting to order at 1220h, and explained the meeting's format to the membership. With no objections made, the meeting continued.

2. Approval of the Agenda

A motion to approve the meeting agenda (Attachment A) was offered by Rochelle Sturtevant, seconded by Mike Quigley, and was unanimously supported.

3. Approval of the Minutes of the 2002 Annual Business Meeting

A Motion to approve the minutes of the 2001 Business Meeting was presented by Mike Jones, seconded by Bill Taylor, and was unanimously supported.

4. Treasurer's Report

Treasurer Bill Booty presented revised financial statements (Attachment B), summarizes the association's financial standing for the year ending 31 December 2002, reflecting the preliminary results of the audit carried out by James R. Stuchell and Associates, P.C. In summary, total revenue during 2002 was \$168,688.47, and total expenses were \$256,080.60. This resulted in a net cash operating balance for IAGLR for 2002 of -\$87,392.13. If we deduct the Joyce Foundation expenses from the budget, the net operating balance for the year was -\$53,875.09.

The AMEX Calvert Funds continue to fluctuate up and mostly down with the market as shown in the attached chart. A breakdown of the Calvert Funds for fiscal year 2002 is shown. No monies were withdrawn from the funds for scholarships in 2002 due to their negative growth. Scholarships were paid from general operating funds.

A cost / revenue summary for the Journal of Great Lakes Research is presented for journal volumes 22-28, which shows that the journal is becoming more cost/revenue neutral over time.

The 2002 conference at the University of Manitoba proved to be a financial success, generating a cash gain of \$35,269.45 for IAGLR.

This completed the Treasurer's report. As there were no questions, Leslie Lovett-

Doust moved to accept the report, seconded by Hunter Carrick. The motion was unanimously approved.

5. President's Report

President Mason delivered the following power point presentation to the membership:

STATE OF IAGLR - 2003

- Promote all aspects of large lakes research
- Communicate research findings through publications and meetings



Laurentian Great Lakes



IAGLR'S FIVE-YEAR PLAN

1998-2003

- Promote Research and Education
- Continue to Improve the Quality and Scientific Prestige of the Journal
- Improve the Quality and Management of the Annual Conference
- Ensure Sustainability of the Association



PROMOTE RESEARCH & EDUCATION

- 120 student competing for IAGLR-Hyrolab award
- IAGLR Scholarships (\$2,000)
- Rodgers Scholarship (\$2,000)
- Baldwin Scholarships (GLFC) (\$1,000)
- Student Travel Awards



PROMOTE RESEARCH & EDUCATION

- Student Membership on Board of Directors
- Expansion of IAGLR's Homepage
- JGLR Donation Program to needy libraries
 - International libraries
 - Based on membership donation
 - Need to increase our list of needy libraries
 - Contact board member or Wendy Foster



IMPROVE PRESTIGE OF JOURNAL

- New Editor JGLR- Marlene Evans
- Increase number of article submissions
- Online submissions and correspondence
- 24 years of JGLR accessible via IAGLR's website
- Special Issues: Sea Lamprey & African Great Lakes
- Timely news releases of research articles



IMPROVE ANNUAL CONFERENCE

- Joint 2003 IAGLR/ILEC conference
 - Largest conference in IAGLR's history
 - 34 countries represented
 - over 600 abstracts and 45 sessions
 - Expecting 700 registrants
 - Attractive venue; banquet at the Navy Pier
 - Promoting research of other world large lakes
 - Start-up grant of \$40K from USEPA-Great Lakes National Program Office here in Chicago



IMPROVE ANNUAL CONFERENCE

- Streamlined electronic submission of abstracts
- Greatly improved electronic registration
- Next year's conference- Univ Waterloo



ENSURE SUSTAINABILITY

- IAGLR continues to benefit from generous conference sponsorships
- IAGLR invested in improvements for conference and website
- Have charitable tax status in US and Canada



ENSURE SUSTAINABILITY

- Improve functionality of website: contributions and membership renewals
- Electronic ballots:
 - 2003: 25% return
 - 2002: 29% return
 - 2001: 38% return (paper ballot only)
- Need feedback from membership
- Comments to board members or to Wendy Foster



Next 5-year plan

- We have accomplished most of the last 5-year plan
- Challenge to develop an equally ambitious new 5 year plan

International Association for Great Lakes Research

IAGLR

- Become involved!
 - Balloting
 - Associate Editors
 - Review manuscripts
 - Conference planning
 - IAGLR committees
 - Recruit new members

International Association for Great Lakes Research

6. Business from the Floor

President Mason asked if there was any business that the membership wished to bring forward. Hearing none, the meeting continued.

7. Business from the Board of Directors

There was no business from the Board.

8. Motion of Responsibility

The Motion of Responsibility was offered by Mary Ginnebaugh: “Resolved, that all acts, contracts, proceedings, and payments of money made by the Officers and Directors of the Association in their conduct of affairs of the Association since the last Annual General Meeting held June 4, 2002, be approved. The same are hereby ratified, confirmed, and sanctioned.” The motion was seconded by Lisa Tulen, and unanimously approved by the membership.

9. IAGLR Appreciation Awards

Service Appreciation Awards were presented to **Pat Chow-Fraser** (Past President, 2002-2003; President, 2001-2002; Vice-President, 2000-2001; Outreach Committee Co-Chair, 2002-2003; Conference Committee Co-Chair, 2001-2003; Board Member, 1998-2003; Conference Site Host, 1998), **David Dolan** (Conference Site Co-Chair, 2001; Nominations Committee Chair, 1999-2003), **Mary Ginnebaugh** (Outreach Committee Co-Chair, 2001-2003; Endowment Committee Chair, 1998-2001; Secretary, 1996-1998), **Joseph Koonce** (Board Member, 2000-2003; Awards Committee Chair, 2000-2001), and **Sandra Parker** (Student Board Member, 2001-2003; Outreach Committee Chair, 2001-2002; Awards Committee Member, 2001-2003).

10. Recognition of Outgoing Board Members:

President Mason noted that the terms of Pat Chow-Fraser as Past President, Joe Koonce as Board Member, and Sandra Parker as Student Board Member had expired and expressed thanks to them for their service and contribution to the Association.

11. Announcement of New Board Members:

President Mason then announced the newly elected Board members, William Taylor and Tim Johnson, and the newly elected Student Member, Jeremy VanDerWal. As the next Past President, he looked forward to working with them during the next year and thanked the Association and Board for allowing him to serve as President.

12. Transfer of the Chair:

President Mason introduced the 2003-2004 President of the Association, Ralph Smith, and transferred the authority of the chair. President Smith thanked President Mason for all of his work in the past year. He also expressed thanks to the 2003 Conference Site Chair Marc Tuchman, and thanked everyone for attending this year's conference. President Smith noted that next year's conference will be in Waterloo, Ontario, and urged all members to attend.

13. Adjournment:

A motion to adjourn the meeting was offered by Michael Twiss, seconded by Hunter Carrick, and approved unanimously. The meeting was adjourned at 1245h.

Respectfully Submitted,
Lee Grapentine, Secretary

ATTACHMENT A
Agenda
Annual Business Meeting
International Association for Great Lakes Research

Athletic Training Center
DePaul University
Chicago, IL

1210-1250h, 23 June 2003

1. Call to Order.
2. Approval of agenda.
3. Approval of 2002 Annual Business Meeting minutes (attachment)
4. Treasurer's report – Bill Booty (attachment)
5. President's Report – Doran Mason
6. Business from the floor
7. Business from the Board of Directors
8. Motion of responsibility
9. IAGLR Appreciation Awards
10. Recognition of outgoing board members
11. Announcement of new board members
12. Transfer of the chair
13. Adjournment

ATTACHMENT B

INTERNATIONAL ASSOCIATION FOR GREAT LAKES RESEARCH

Treasurer's report June 24, 2003

Financial Summary

This report gives a summary of the association's financial standing for the year ending December 31, 2002, reflecting the preliminary results of the audit carried out by James R. Stuchell and Associates, P.C. The financial statements were prepared on the cash basis of accounting. This means that certain revenues are recognized when received rather than when earned, and certain expenses are recognized when cash is disbursed rather than when the obligation is incurred.

Total revenue during 2002 was \$168,688.47 while there were total expenses of \$256,080.60. This resulted in a net cash operating balance for IAGLR for 2002 of -\$87,392.13. If we deduct the Joyce Foundation expenses from the budget, the net operating balance for the year was -\$53,875.09.

The AMEX Calvert Funds continue to fluctuate up and mostly down with the market as shown in the attached chart. A breakdown of the Calvert Funds for fiscal year 2002 is shown. No monies were withdrawn from the funds for scholarships in 2002 due to their negative growth. Scholarships were paid from general operating funds.

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Respectfully submitted:

IAGLR Financial Statement

REVENUE	2002		2001
Membership Dues	\$51,061.31		\$27,470.56
Journal Subscriptions	\$27,400.00	(JGLR)	\$42,440.00
Journal Page Charges	\$36,605.93		\$33,277.77
Journal Reprints	\$6,522.00		\$7,767.00
Sales of Back Issues	\$1,270.10		\$550.00
Shipping and Handling	\$666.00		\$905.10
Lapel Pin, Mug, Accessory Sale	\$50.60		\$109.16
Conference	\$35,269.45		\$99,171.72
Royalties	\$344.61		\$487.37
Interest	\$779.02		\$4,072.29
Dividend Income	\$2,014.94		\$2,717.43
In kind support	\$1200.00		\$ 1200.00
Contributions (general)	\$540.00		\$3,398.82
Scholarship	\$942.00		\$590.00
Grants and Mott Fellowship	\$0.00		\$8,000
Library Donor Program	\$100.00		\$720.00
Endowment Fund Revenue	\$372.51		\$300.00
Paul W. Rodgers Scholarship	\$1,443.00		\$2,173.00
N. S. Baldwin Fishery Scholarship	\$2,000.00		\$1,000.00
Student Travel Awards Program	\$107.00		\$62.00
Sub-Total Revenue	\$168,688.47		\$236,412.22
Joyce Foundation Grant	\$0.00		\$176,500.00
TOTAL REVENUE	\$168,688.47		\$412,912.22
EXPENSES			
Legal Fees	\$388.49		\$22.00
Bank	\$2,003.08		\$1,830.64
Insurance	\$281.00		\$359.00
Professional Services	\$135,900.03		\$197,003.32
Clerical Services	\$4,275.66		\$3,775.68
Supplies	\$1,116.53		\$1,756.90
Travel and Mileage	\$5,570.17		\$9,335.93
Telephone	\$913.69		\$2,236.91
Rent (In-kind)	\$1,200.00		\$1200.00
Printing and Copying	\$54,854.97		\$40,161.91
Distribution and Postage	\$9,544.96		\$7,575.72
Scholarship	\$4000.00		\$500.00
Grants and Mott Fellowship	\$0.00		\$10,000.00
Library Donor Program	\$1,598.34		\$192.50
Paul W. Rodgers Scholarship	\$2,000.00		\$2,000.00
N. S. Baldwin Fishery Scholarship	\$2,000.00		\$2000.00
Student Travel Awards Program	\$2,297.50		\$2,244.00
Salary	\$24,459.32		\$23,264.40
Payroll taxes	\$2,412.30		\$1,184.46
Depreciation Expense	\$1,001.52		\$1,195.46
Miscellaneous	\$263.04		\$111.03

Sub-Total Expenses	\$256,080.60		\$307,949.86
Total Income	-\$87,392.13		\$104,962.36
Joyce Project	\$33,517.04		\$117,870.84
Operating Expenses	\$222,563.56		\$190,079.02
Net Operating Balance	-\$53,875.09		\$46,333.20

IAGLR Statement of Cash Assets for 2002

(Preliminary pre-audit values, as of Dec. 31, 2002)

Current Assets

Cash –Non—Interest Bearing	\$31,277.82
Cash – Interest Bearing	\$43,662.49
American Express Calvert Funds	\$83,852.38

Fixed Assets

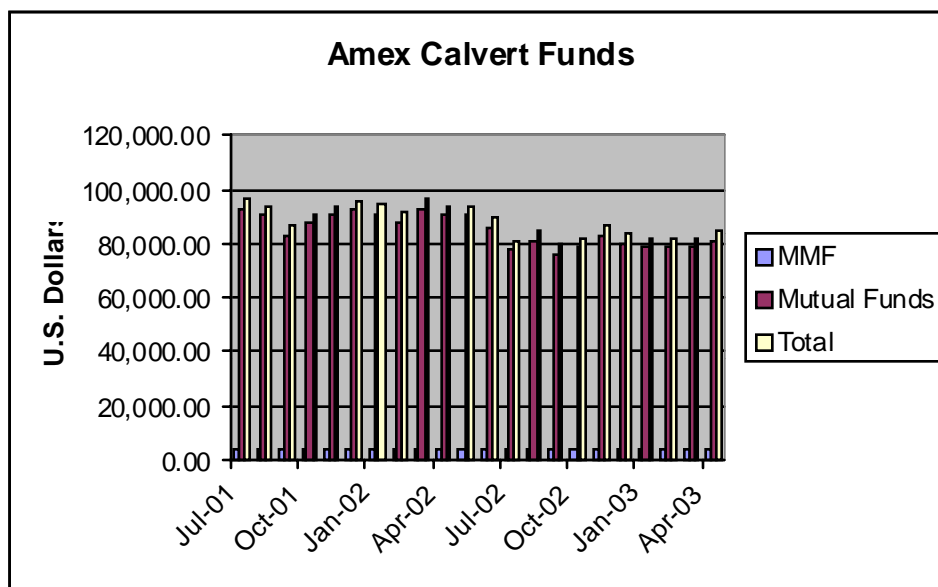
Equipment, net of accumulated depreciation	\$1,502.28
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TOTAL ASSETS

\$160,294.97

2002 Calvert Funds Summary

	<u>Jan. 2002</u>	<u>Dec. 2002</u>	<u>Change</u>
Endowment Fund	\$34,065.53	\$29,735.86	-\$4,329.67
Scholarship Fund	\$34,445.85	\$30,895.38	-\$3,550.47
Rodgers Fund	\$22,311.48	\$19,591.36	-\$2,720.12
General Fund	\$3,646.17	\$3,629.78	-\$16.39



IAGLR Journal Cost / Revenue Annual Summaries

	<u>Vol. 28</u>	<u>Vol. 27</u>	<u>Vol. 26</u>	<u>Vol. 25</u>	<u>Vol. 24</u>	<u>Vol. 23</u>	<u>Vol. 22</u>
Total Revenue	\$78,920.00	\$38,927.00	\$33,491.00	\$66,319	\$62,740	\$30,026	\$53,189
Total Expenses	\$81,919.91	\$42,065.19	\$37,967.48	\$86,668	\$81,168	\$55,582	\$82,257
Net Gain/(Loss)	\$(2,999.91)	\$(3,138.19)	\$(4,476.48)	(\$20,349)	(\$18,428)	(\$25,556)	(\$29,068)