

MINUTES
Annual Business Meeting
International Association for Great Lakes Research

Festival Room, South Campus Hall
University of Waterloo
Waterloo, ON

26 May 2004

1. Call to Order

President Ralph Smith called the meeting to order at 1230h, and explained the meeting's format to the membership. With no objections made, the meeting continued.

2. Approval of the Agenda

A motion to approve the meeting agenda (Attachment A) was offered by Tom Johengen, seconded by Hunter Carrick, and was unanimously supported.

3. Approval of the Minutes of the 2003 Annual Business Meeting

A Motion to approve the minutes of the 2003 Business Meeting was presented by Keri Hornbuckle, seconded by Doran Mason, and was unanimously supported.

4. Treasurer's Report

Treasurer Bill Booty presented a financial statement and summary of the association's standing for the year ending 31 December 2003 (Attachment B). He noted that the audit for 2003, by James R. Stuchell and Associates, is in progress. In summary, total revenue during 2003 was \$226,925.38, whereas total expenses were \$202,796.68. This resulted in a net operating balance for IAGLR for 2003 of \$24,128.70.

The AMEX Calvert Funds showed a steady increase in value through 2003. A breakdown of the values of the Calvert Funds is charted for July 2001 to Dec 2003. No monies were withdrawn from the funds for scholarships in 2003 in order to promote growth. Scholarships were paid from general operating funds.

The 2003 conference at the DePaul University, Chicago proved to be more or less a break even event for IAGLR.

This completed the Treasurer's report. As there were no questions, Tom Johengen moved to accept the report, seconded by Bill Taylor. The motion was unanimously approved.

5. President's Report

President Smith delivered the following power point presentation to the membership:

STATE OF IAGLR - 2004

- Promote all aspects of large lakes research
- Communicate research findings through publications and meetings



IAGLR'S FIVE-YEAR PLAN

1999-2004

- Promote Research and Education
- Continue to Improve the Quality and Scientific Prestige of the Journal
- Improve the Quality and Management of the Annual Conference
- Ensure Sustainability of the Association



PROMOTE RESEARCH & EDUCATION

- 98 students competing for IAGLR-Hyrolab award
- IAGLR Scholarships (2 @ \$2,000)
- Rodgers Scholarship (\$2,000)
- Baldwin Scholarships (GLFC) (2 @ \$3,000)
- Student Travel Awards: OMNR Endowment



PROMOTE RESEARCH & EDUCATION

- Student Membership on Board of Directors & (new this year) Membership Committee
- Expansion of IAGLR's web site (Membersweb)
- JGLR Donation Program to needy libraries
 - International libraries
 - Based on membership donation
 - Progress in identifying recipients
 - Contact board member or Wendy Foster with further suggestions



IMPROVE PRESTIGE OF JOURNAL

- JGLR Editor- Marlene Evans
- Increasing number of article submissions (record number of 74 in 2003)
- Electronic submissions and correspondence
- Special Issues: Sea Lamprey & African Great Lakes now out
- Two more special issues in progress (Lake Superior & Lake Erie) and another planned (Geology)
- Web releases of research articles (Outreach)
- Manuscript turnaround time diminishing



IMPROVE ANNUAL CONFERENCE

- Joint 2003 IAGLR/ILEC conference
 - Was largest conference in IAGLR's history
 - 34 countries represented
 - over 600 abstracts and 45 sessions
- Online abstract submission, scheduling, and registration continue to improve
- Over 400 Abstracts for IAGLR 04 at Waterloo
- Next conference (48th) at IAGLR's birthplace, Ann Arbor (U. Michigan & GLERL co-hosts)



ENSURE SUSTAINABILITY

- IAGLR continues to benefit from generous conference sponsorships
- IAGLR invested in improvements for conference and website
- Have charitable tax status in US and pending in Canada
- Initiatives to improve communication with members, and students in particular (Membersweb, student mixer, questionnaire)



ENSURE SUSTAINABILITY

- Improve functionality of website: contributions and membership renewals
- Electronic ballots:
 - 2004: 33% return
 - 2003: 25% return
 - 2002: 29% return
 - Need feedback from membership
- New lifetime achievement award in preparation
- IAGLR Business Plan



Next 5-year plan

- We have accomplished most of the last 5-year plan
- The next 5-year plan is in development (Keri Hornbuckle)





- Become involved!
 - Balloting
 - Associate Editors
 - Review manuscripts
 - Conference planning
 - IAGLR committees
 - Recruit new members
 - Alert your libraries to availability of electronic JGLR and our student scholarships

President Smith emphasized his call for feedback on the activities of IAGLR and his invitation to vote in the next elections to the Board. He also noted that the next 5-Year Plan is in development and will be presented at the next Business Meeting.

6. Business from the Floor

President Smith asked if there was any business that the membership wished to bring forward. Hearing none, the meeting continued.

7. Business from the Board of Directors

There was no business from the Board.

8. Motion of Responsibility

The Motion of Responsibility was offered by Bill Taylor: “Resolved, that all acts, contracts, proceedings, and payments of money made by the Officers and Directors of the Association in their conduct of affairs of the Association since the last Annual General Meeting held June 23, 2003, be approved. The same are hereby ratified, confirmed, and sanctioned.” The motion was seconded by Bob Hecky, and unanimously approved by the membership.

9. IAGLR Appreciation Awards

Service Appreciation Awards were presented to **Doran Mason** (Past President, 2003-2004; President, 2002-2003; Vice-President, 2001-2002; Board Member, 2000-2004), **Lesley Lovett-Doust** (Awards Committee Co-Chair, 2001-2003; Outreach Committee Co-Chair, 2003-2004; Board Member, 2001-2004), **Jan Ciborowski** (Student Awards Panel Chair, 1997-2003; Board Member, 1997-2000), **Bob Hecky** (Organizing Committee Co-Chair, 2004 Conference), and **Stephanie Guildford** (Organizing Committee Coordinator, 2004 Conference).

10. Recognition of Outgoing Board Members:

President Smith noted that the terms of Doran Mason as Past President, Lesley Lovett-Doust as Board Member, and Erin Argyilan as Student Board Member had expired and expressed thanks to them for their service and contribution to the Association.

11. Announcement of New Board Members:

President Smith then announced the newly elected Board members, Matt Simcik and Carol Stepien, and the newly elected Student Member, Nathan Bosch. As the next Past President, he looked forward to working with them during the next year and thanked the Association and Board for allowing him to serve as President.

12. Transfer of the Chair:

President Smith introduced the 2004-2005 President of the Association, Keri Hornbuckle, and transferred the authority of the chair. President Hornbuckle thanked President Smith for all of his work in the past year, including serving as an Organizing Committee Co-Chair for this year's Conference. She also thanked everyone for attending the conference, and noted that next year's conference will be in Ann Arbor, Michigan, and urged all members to attend.

13. Adjournment:

President Hornbuckle adjourned the meeting at 1300h.

Respectfully Submitted,

Lee Grapentine, Secretary

ATTACHMENT A

Agenda Annual Business Meeting International Association for Great Lakes Research

**Festival Room, South Campus Hall
University of Waterloo
Waterloo, ON**

1220-1300h, 26 May 2004

1. Call to Order.
2. Approval of agenda.
3. Approval of 2003 Annual Business Meeting minutes (attachment)
4. Treasurer's report – Bill Booty (attachment)
5. President's Report – Ralph Smith
6. Business from the floor
7. Business from the Board of Directors
8. Motion of responsibility
9. IAGLR Appreciation Awards
10. Recognition of outgoing board members
11. Announcement of new board members
12. Transfer of the chair
13. Adjournment

ATTACHMENT B

INTERNATIONAL ASSOCIATION FOR GREAT LAKES RESEARCH

Treasurer's report May 26, 2004

Financial Summary

This report gives a preliminary summary of the association's financial standing for the year ending December 31, 2003. The audit for 2003 is currently being carried out by James R. Stuchell & Associates and will be made available to IAGLR members next month.

Total revenue during 2003 was \$226,925.38 while there were total expenses of \$202,796.68. This resulted in a net operating balance for IAGLR for 2003 of \$24,128.70.

The endowment and scholarship funds continue to move mostly up with the market as shown in the attached chart. In order to help let the funds grow in 2003, scholarships were paid from general operating funds.

The 2003 conference at DePaul University, Chicago was more or less a break even event for IAGLR.

Respectfully submitted:

May 26, 2004

William Booty, IAGLR Treasurer

IAGLR Financial Statement

REVENUE	2003
Membership Dues - Print Rate	\$39,907.00
Membership Dues – Electronic Rate	\$2,077.00
Membership Dues – Print & Electronic	\$945.00
Membership Dues CA	\$1,001.54
Journal Subscriptions – Print Rate	\$40,315.00
Journal Subscriptions - Electronic	\$0.00
Journal Subscriptions – Print & Electronic	\$0.00
Journal Page Charges (29: - 29:3)	\$53,753.00
Journal Reprints	\$7,660.00
Sales of Back Issues	\$1,162.51
Shipping and Handling	\$650.00
Accessory Sales (T-shirts)	-\$82.71
Conference (\$10K EPA, post conf payments)	\$12,123.44
Conference account transfers and \$10K reimbursement)	\$62,343.17
Royalties	\$300.70
Interest	\$284.23
In kind support	\$0.00
Contributions (general)	\$295.00
Scholarship Revenue (plus Hydrolab donation)	\$593.50
Grants and Mott Fellowship	\$0.00
Library Donor Program	\$275.00
Endowment Fund Revenue	\$245.00
Paul W. Rodgers Scholarship	\$1,907.00
N. S. Baldwin Fishery Scholarship	\$1,000.00
Student Travel Awards Program	\$170.00
Sub-TOTAL REVENUE	\$226,925.38
Joyce Foundation Grant	\$0.00
TOTAL REVENUE	\$226,925.38
EXPENSES	
Sundry	\$0.00
Legal Fees	\$20.00
Bank Fees	\$2,061.56
Insurance	\$89.00
Forgiven Debts (RowCom Bankruptcy)	\$100.00
Professional Services (Tetra Tech EM, etc)	\$18,006.49
Managing Editor Services	\$21,765.00
Loracs Web Services	\$38,145.00
WWW Server Rental	\$5,394.35
Clerical Services	\$1,508.65
Supplies	\$1,524.41
Travel and Mileage	\$4,025.99
Telephone	\$451.94
Rent	\$0.00
Printing and Copying (Journal)	\$54,473.09
Distribution and Postage	\$6,750.89
Advertising	\$719.00
Scholarships	\$4,750.00
Grants and Mott Fellowship	\$0.00
Library Donor Program	\$0.00
Paul W. Rodgers Scholarship	\$2,000.00

N. S. Baldwin Fishery Scholarship	\$2,000.00
Joyce Foundation Grant	\$3,994.65
Student Travel Awards Program	\$4,350.00
Salary	\$30,666.66
Sub-TOTAL EXPENSES	\$202,796.68
NET INCOME	\$24,128.70

IAGLR Statement of Cash Assets for 2003

(Preliminary pre-audit values, as of Dec. 31, 2003)

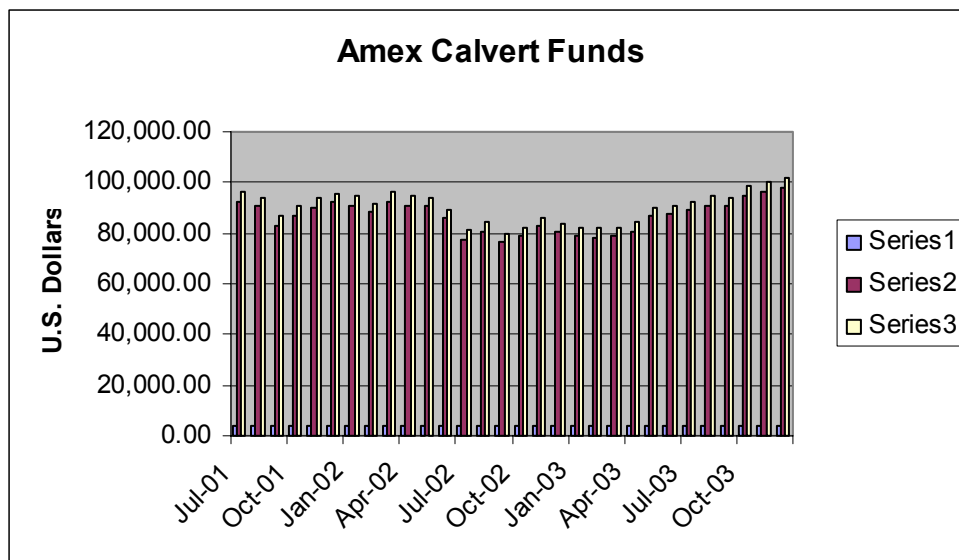
KeyBank Checking Account	\$10,353.37
KeyBank Money Market Account	\$43,294.40
KeyBank Business Basics Checking	\$19,969.70

American Express Calvert Funds (as of Dec. 31, 2003)

Endowment Account	\$36,634.61
Scholarship Account	\$37,602.37
Paul Rodgers Account	\$24,085.08
General Account	\$3,592.18
Total	\$101,914.24

Total Assests

\$177,033.99



Series 1 - Money Market Funds

Series 2 - Mutual Funds

Series 3 - Total